



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, RED CLOUD  
UNIT # 15707  
APO AP 96258-5707

IMRD-ZA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: US Army Garrison Red Cloud/Area I Policy Memorandum # 8-2 – Ration Control

1. REFERENCES.

a. USFK Regulation 60-1, Ration Control Policy-Access to Duty Free Goods, 2 August 2013.

b. USFK Regulation 643-2, Transfer of Duty-Free Items, 3 July 2014.

c. US-ROK Status of forces Agreement (SOFA), 18 January 2001.

2. PURPOSE. To set policy on reports of violations and revocation of privileges for misuse of the Ration Control Privilege Card.

3. APPLICABILITY. This policy applies to all US Appropriated Fund (APF), Nonappropriated Fund (NAF), Korean Nationals (KN), contractors, retirees, and their family members assigned to or affiliated with USAG-Red Cloud/Area I (USAG-RC/Area I).

4. LIMITED ACCESS:

a. Limited access to duty-free goods can be granted under-certain officially sanctioned conditions. For example, Department of Defense Education Activity (DODEA) Far East events like school sporting events, student musical concerts, scouting jamborees, etc, sponsored by an United States Forces Korea (USFK) installation/garrison command). Requesters must send Request for a Temporary Ration Control Card (TRCC), reference Appendix C for format to [pacom.yongsan.usfk.mbx.j11-workflow@mail.mil](mailto:pacom.yongsan.usfk.mbx.j11-workflow@mail.mil) providing the inclusive dates requested, the official capacity of the visit, the status, Department of Defense (DOD), family member, civilian, citizenship, location of sponsor, etc., of each individual requesting access, and the sponsoring installation/garrison.

b. Individuals not ordinarily permitted access to duty-free goods may purchase food and beverages for on premise consumption at exchange food courts/eateries, United Services Organization (USO), and Morale Welfare and Recreation (MWR) facilities.



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c. Facilities selling services (e.g., greens fees at golf courses) may grant access only to patrons showing a valid ID card and one of the Ration Control Cards (RCCs) in accordance with (IAW) USFK Regulation 60-1, table 4-3. However, as an exception, other patrons not normally permitted access may be granted access if they are honorary members of the facility or are bona fide guests and actually accompanied by an authorized patron unless prohibited by the USAG-RC/Area I Commander. Such honorary members and guests may not purchase duty-free goods from facilities selling services except for minor purchases necessary to participate in the activities at that facility.

#### 5. TEMPORARY DUTY-FREE PRIVILEGES:

a. Temporary privileges are granted to individuals in a Temporary Duty/Temporary Additional Duty (TDY/TAD), leave status, or newly arrived in or soon to depart the Republic of Korea (ROK) with USFK Form 46-3 (USFK Temporary TRCC) and a DOD Identification Card (ID). Registration in Defense Biometric Identification System (DBIDS) is required prior to the issue of a temporary RCC.

b. All incoming sponsors and authorized family members are allowed access to duty-free facilities for up to 30 days following arrival to the ROK. Sponsors and their authorized family members must present an individual DOD ID card and copy of their sponsors' Permanent Change of Station (PCS), TDY/TAD) orders to gain access. The sponsors' orders must be verified and stamped with an expiration date by the supporting Issuing Agent (IA). Upon expiration of the 30 days, family members must either present a temporary or permanent RCC in order to gain access to facilities with duty-free goods.

c. Personnel TDY/TAD or on other DOD-funded orders, and in the ROK for more than 30 days must register in DBIDS and visit the supporting IA office to request an RCC. A temporary RCC will be issued if the duration of the time spent in the ROK is less than 90 days.

d. Temporary access privileges may be granted IAW USFK Regulation 60-1, table 4-5. Categories not listed may request access by submitting a completed Request for Temporary Ration Control Card letter.

6. VIOLATIONS. Access to duty-free goods is a privilege not a right and may be revoked or suspended if it is abused. The USAG-RC/Area I Commander or his/her delegated representative has the authority to revoke, suspend, or reinstate access privileges. Revocation/suspension can be for any time period, including indefinitely.

a. Mandatory revocation. Access privileges must be revoked in cases that are directly connected with black marketing activity, purchasing in excess of personal needs, or wrongful transfer of duty-free goods. If total revocation creates undue hardship,



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USAG-RC/Area I Commander may authorize limited privileges upon petition by the offending party. Prior to revocation, the USAG-RC/Area I Commander must do the following:

- 1) Give the offender a "Show Cause" letter which outlines the reason which warrants suspension/revocation of privileges and requires the offender to "Show cause" in writing why privileges should not be revoked.

- 2) The offender's ration control card will be confiscated immediately.

- 3) Give the offender seven days to respond in writing.

b. After considering the facts of the case, the USAG-RC/Area I Commander or his/her designated representative makes a decision in writing concerning the suspension/revocation of privileges.

c. If the USAG-RC/Area I Commander or his/her designated representative elects to revoke privileges, the offender must be given written notice of the decision, the length of the proposed revocation, and the procedures for requesting reinstatement of privileges. A copy of the notice will be submitted to the servicing IA, USFK J1-12, to prevent the individual from receiving another ration control card.

- 1) If the revocation is less than 90 days, the USAG-RC/Area I Commander or his/her designated representative will turn the ration control card RCC into the IA. The IA will hold the revoked RCC for the revocation period and return it to the USAG-RC/Area I Commander or his/her designated representative upon completion for the revocation period.

- 2) If the revocation is for more than 90 days, the USAG-RC/Area I Commander or his/her designated representative will turn the RCC into the IA for destruction.

d. Upon completion of the revocation period, the offender may request reinstatement of privileges such a request must be made in writing to the USAG-RC/Area I Commander.

- 1) If the USAG-RC/Area I Commander approves the request, the USAG-RC/Area I Commander or his/her designated representative will either return the confiscated RCC (if revocation was of less than 90 days) or sign an application for a new RCC (if the confiscated one was destroyed) and notify USFK J1-12 and USFK Provost Marshal Office (PMO), in writing.

- 2) If the USAG-RC/Area I Commander denies the request, the USAG-RC/Area I Commander must notify the offender, in writing, the reason why the request was denied,

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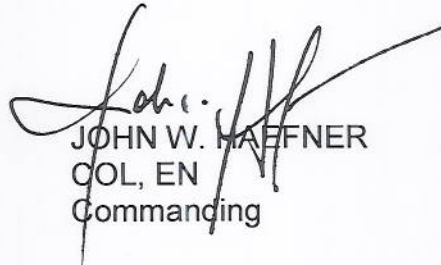
provide the individual with a new revocation period, and instructions on how to appeal the decision. Appeals must be made to the USAG-RC/Area I Commander.

f. If access privileges are suspended for an indefinite period, the USAG-RC/Area I Commander or his/her designated representative may review the suspension at their discretion upon submission by the offender of a written request. Request will not be submitted prior to two years.

g. If, following the second annual review of an offender's indefinite suspension, the USAG-RC/Area I Commander or his/her designated representative determines that access privileges will not be reinstated, the offender will be sent written notification of permanent revocation.

h. Reinstatement. After a revocation period is up, the individual must request reinstatement of privileges, in writing to the USAG-RC/Area I Commander who will determine if privileges should be reinstated. If the USAG-RC/Area I Commander agrees that privileges should be reinstated, the USAG-RC/Area I Commander must sign the individual's application for a new access card.

7. The Human Resources Directorate is the proponent for this USAG-RC/Area I policy. Point of contact is the Ration Control/Civilian Misconduct Officer at DSN 732-6762.



JOHN W. HAEFNER  
COL, EN  
Commanding

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